



## Job Description

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**POSITION: Billing Systems & Data Specialist**

**DIRECTION / Department:** MF2\_Billing Systems & Processes

**ORGANISATION:** Marlink BV

**MANAGER:** Manager Billing Systems & Processes

**LOCATION:** The Hague, The Netherlands

**WORK RATIO:** full time

**HR CONTACT:** Raminie Trosemito([Raminie.Trosemito@Marlink.com](mailto:Raminie.Trosemito@Marlink.com))

Monique Paap ([Monique.paap@marlink.com](mailto:Monique.paap@marlink.com))

**DEADLINE TO APPLY:** before October 1<sup>st</sup>, 2022

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### Main goals

Responsible for the (technical) support on the Billing System and billing system processes of the Marlink Group. This includes the rate implementations and changes as well as supporting the Billing team with timely, correct and completed invoices.

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### Responsibilities

- Support the billing team on their (technical) questions
- Reporting and ad-hoc data analysis
- Work on the monthly price changes for customers in the billing application
- Actively work on process improvements both in quality and efficiency
- Play an active role in projects within the team
- Support the billing close and invoice process
- Backup for other colleagues

### Main Attitude Competence

- Able to communicate technical problems and solutions to non-technical users and stakeholders
  - Strong analytical, problem-solving, and reporting skills
  - Work independently, has an analytical mind, is result driven, has a proactive attitude and is an enthusiastic person
  - Broad knowledge of business processes and IT
  - Excellent written and verbal communication
  - Positive and result oriented
  - Structured and systematic working methods
  - Focus on quality and efficiency
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**Qualifications**

- HBO (preferably Business IT related)
- Must be fluent in English, both written and spoken
- Advanced user of MS Excel (tables, lookups, pivots, macros)
- Good knowledge of SQL is a requirement
- Experience with MS Power Platform is an advantage
- Preference for applicants with Dutch Residence Card and Dutch Work permit

**What we offer:**

- Marlink is a global Maritime IT and Satcom industry leader
- A company in continued growth, and in a changing market
- An interesting job in a developing, international, and dynamic environment
- Competitive remunerations and pension plans
- External and internal training will be available
- Easily accessible workplaces in modern premises

**About the interview process:**

After the first interview round, there is a SQL test.

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***The company language is English. We have a flexible work situation. All applicants will be treated confidentially and in accordance with current rules and regulations.***

**Interested?**

Please send your cv and motivation letter in English by email to HR:

Raminie Trosemito ([Raminie.Trosemito@Marlink.com](mailto:Raminie.Trosemito@Marlink.com)) or Monique Paap ([Monique.paap@marlink.com](mailto:Monique.paap@marlink.com)) with reference Billing Systems & Data Specialist The Netherlands.

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